

RECORD OF PROCEEDINGS
CLEARCREEK TOWNSHIP TRUSTEES
Minutes of Regular Meeting
December 9, 2024

The Clearcreek Township Trustees met in regular session at 5:30 p.m. with the following members present: Mr. Gabbard, Mr. Muterspaw, and Mr. Wade.

Mr. Wade opened the meeting and led in the Pledge of Allegiance.

The Board recognized the achievement of the Springboro High School Girls Soccer Team for their Division I State championship. Mr. Clark, Township Administrator, read a proclamation celebrating the team. Each member of the team received a copy of the proclamation and an excellence coin from Mr. Gabbard. The audience in attendance congratulated the soccer team on their extraordinary accomplishment.

Mr. Wade asked Ms. Sarah Mellon and Mr. Andre Tagliamonte to come forward to take the Oath of Office as Full Members for the Board of Zoning Appeals. Mr. Wade administered the Oath of Office. The Board congratulated the returning members of the Board of Zoning Appeals.

Mr. Wade called for Public Comment. No comments were noted.

Mr. Wade read Resolution 5558 – A Resolution authorizing the Township Administrator to incur obligations greater than \$10,000 on behalf of the Township, dispensing with the second reading, and declaring an emergency. The emergency is the need to authorize and to approve immediate payment for the above obligations at the earliest time permitted by law. Mr. Clark advised the first item for consideration was a software contract to allow the Roads Department to track signs, curbs, culverts and other Road inventory at \$11,000 per year for three years. The second item was to purchase \$31,000 of uniforms, boots, gloves and various gear for new firefighters hired recently. Mr. Wade asked for a motion to approve the Resolution. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

Mr. Wade read Resolution 5559 – A Resolution dedicating a portion of Clearcreek Township's share of funds from the American Rescue Plan Act to fund equipment and software purchases, dispensing with the second reading, and declaring an emergency. The emergency is the need to authorize and to approve immediate payment for the above obligations at the earliest time permitted by law. Mr. Clark noted that this was the final approval resolution for ARPA funds with \$3,000 getting reallocated to different zoning software and \$1,134.56 being allocated to purchase a backhoe bucket. Mr. Wade asked for a motion to approve the Resolution. Mr. Gabbard so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea.

Mr. Wade, Mr. Gabbard, and Mr. Agenbroad, Fire Chief, discussed progress on the construction of Fire Station 24.

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Mr. Wade asked for a motion to approve the Consent Agenda. Mr. Muterspaw moved to approve the Consent Agenda as presented to the Board:

- 1 Approval of Regular Minutes – November 25, 2024, Regular Session.
- 2 Current Bills and Financial Report.
- 3 Promote part-time Parks crewperson Alex Harshbarger to fulltime, Probationary Road Maintenance Crewperson at a rate of pay of \$21.00 per hour, effective January 4, 2025.
- 4 Promote seasonal Parks Crewperson Jackson Blanton to part-time Parks crewperson, waiving probation, at a rate of \$18.00 per hour, effective January 4, 2025.
- 5 Accept the Road, Planning and Zoning, Police and Fire monthly reports for November 2024.

Mr. Gabbard seconded the motion and upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

Mr. Clark reminded the Board about the Chamber of Commerce luncheon the following day, along with the Township holiday luncheon on Wednesday.




At 5:48 p.m., Mr. Wade asked if the Board wished to go into executive session pursuant to Ohio Revised Code 121.22(G)(1) to consider the compensation of public employees. Mr. Gabbard moved to enter executive session with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea.

The Board returned from executive session at 6:23 p.m. with Mr. Wade immediately resuming the regular meeting.

The Board and Mr. Clark had a short discussion on Waste Management negotiations.

Mr. Wade asked the Board for a motion to approve 2025 salary rates as stated on the attached salary chart included with these minutes. Mr. Wade asked for a motion to approve the 2025 Salary Chart. Mr. Gabbard so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea.

With no further business, Mr. Wade asked for a motion to adjourn the Regular Meeting at 6:23 p.m. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

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